

WHEN A NEW LANGUAGE MINORITY STUDENT COMES TO YOUR SCHOOL...



1. ENROLLMENT

- ALL students have the right to enroll in school!
- The HOME LANGUAGE SURVEY must be administered to ALL students

2. PLACEMENT

- Students must be placed appropriately according to AGE and GRADE

3. ENGLISH PROFICIENCY ASSESSMENT (Ongoing)

- Each Spring, all LEP students must participate in the LAS Links English proficiency assessment. Newly-enrolling students must be assessed for identification as LEP using the LAS Links Placement Test within thirty (30) days of enrollment at the beginning of the school year or within two (2) weeks during the school year.

4. EQUAL EDUCATIONAL OPPORTUNITY

- According to the Office for Civil Rights, language minority students who placed at Levels 1-4 in a language assessment and are considered Limited English Proficient (LEP) must receive equal educational opportunities with appropriate levels of daily English language development (a minimum of one (1) hour daily is recommended by the State).
- Schools are responsible for implementing the following:
 - Establish program commitment
 - Develop specific program goals
 - Provide for meaningful participation of language minority students in district's educational program
 - Evaluate program and student needs on an ongoing basis
 - Maintain records and progress reports
- A copy of the **INDIVIDUAL LEARNING PLAN (ILP)** for limited English proficient (LEP) students should be distributed to all staff responsible for instruction, both in the content areas and in English language development, and one copy should be placed in each individual student file